



SUB REGIONAL OFFICE, MAROL
कर्मचारी राज्य बीमा निगम
EMPLOYEES' STATE INSURANCE CORPORATION

(An ISO 9001-2000 Certified Organization)
(MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA)

"PANCHDEEP BHAVAN", PLOT NO.9, ROAD NO.7,
MIDC, ANDHERI (E), MUMBAI - 400 093

Tele No : 2822 5568/9 & 2822 6456 Tele-Fax : 2830 3542

E-mail : dir-marol@esic.nic.in - Website: www.esic.in

DEAR EMPLOYERS,

Please note that payment of contribution is to be done thorough 'E-generated' Challans only from Contribution Period beginning from October 2010 for which payment is due by 21.11.2010.

For the convenience of employers not conversant with E-generation, 'Help Desk Centre' at Branch Offices will remain open all seven days of the week to help them to generate challans. To generate challans Employers may contact Branch Office with following documents.

Challan Generation

1. IP No. and Name
2. Date of Birth / Gender
3. Date of Joining
4. If left service, date of leaving
5. Wage Register/ESIC 32 Reg.

TIC Printing

1. DF form :- All columns filled up

All above information is preferred in Soft copy

Please Note : Contribution is to be submitted with E-generated challans only.